

Patient Centered Maternal Care Program Request for Applications:
Questions and Responses

1. Is there an opportunity for renewed funding, or is this a one-time funding opportunity?

This is a one-time funding opportunity.

2. Please clarify the length of the budget period.

The length of the budget period is from the award date (anticipated July 17) through September 30, 2019.

3. Given the short timeframe of the budget period, what type of projects are acceptable? Can proposed project include a pilot program?

DHCF is interested in receiving innovative proposals from applicants who plan to provide peer navigation services to high-risk expectant mothers in Wards 7 and 8 during the grant period. Applicants are invited to propose the most innovative, efficient approach to achieve the objectives set forth in the RFA as written. Proposals will be scored based on the criteria listed in Section V, page 16 of the RFA.

4. Please clarify whether program narrative (from page 12) should use the Program Description on pages 5 - 6 as a template, or the Application and Review Information Criteria on pages 16 - 17.

The program narrative should articulate the applicant's approach to achieve the objectives set forth in the RFA as written. Proposals will be scored based on the criteria listed in Section V, page 16 of the RFA.

5. Please clarify page limits for each section of the RFA response (*Refer to Application Requirements on pages 12 - 15 of RFA*):

- A. Program Narrative and Program Reporting (C.a. and C.c.) – limited to 10 pages*
- B. Grant, Fiscal and Financial Management (C.b.)– limited to 3 pages*
- C. Applicant and Subgrantee Qualifications (C.d.) – limited to 3 pages per organization*
- D. Budget/Budget Justification and Attachments (C.e and C.f) - no page limit specified*

6. Is there an overall page limit?

The RFA does not specify an overall page limit. See Q. 5 for page limits on specific sections.

7. Is there a staffing plan template? Should the staffing plan be part of the narrative, or provided as a separate attachment?

Please detail the staffing plan as part of the appendices (Appendix 1: Proposed Organizational Chart; Appendix 2: Proposed staff job descriptions; Appendix 3: Proposed Staff Resumes)

8. Please clarify the requirement that at least 50% of the direct service delivery staff shall not possess an advanced level degree.

An advanced level degree refers to having a bachelor's degree or higher.

9. When is Certificate of Good Standing needed?

Applicants are strongly encouraged to provide a Certificate of Good Standing as part of their response to the RFA. A Certificate of Good Standing must be provided prior to the award of any grant to a selected applicant.

10. Is there a template for the workplan?

DHCF will provide a success applicant with a Notice of Grant Award (NOGA). The NOGA will specify the workplan and other requirements.

11. Is there a minimum font for graphs/tables?

Applications should meet all the administrative criteria listed in Section III, page 7 of the RFA.

12. Is there an indirect rate cap?

Applicants should submit a signed Statement of Certification which states, in part, that all costs incurred under this grant shall be in accordance with 2 CFR 200, "Uniform Requirements, Cost Principles, and Audit Requirements for Federal Awards."

Last updated 6/10/2019